

## Clerks report

### 1. The Sambrook Centre, proposed Christmas opening times

Monday 23<sup>rd</sup> December – open  
Tuesday 24<sup>th</sup> December – open 9am to 1pm  
Wednesday 25<sup>th</sup> – 26<sup>th</sup> – closed – bank holiday  
Friday 27<sup>th</sup> December – open 9am to 1pm  
Monday 30<sup>th</sup> December – closed  
Tuesday 31<sup>st</sup> December – closed  
Wednesday 1<sup>st</sup> January – closed – bank holiday  
Thursday 2<sup>nd</sup> January – open as usual

**Recommendation:** To agree closing times for the Sambrook Centre – Christmas 2019

### 2. Promotional Water Bottles



Sam has researched a number of options for water bottles to promote the newly installed water refill station. Metal flasks are the most expensive option with costs in the region of £12/13.

The most cost effective option is a white / clear durable and re-usable plastic bottle. BPA free. With green logo as per proof:

Cost £340 for 100  
Marketing budget: £500

**Recommendation:** To consider expenditure of £340 for promotional bottles

### 3. Signage for Stirchley library



We would like some signage for community library, we have a quote of £140 for white vinyl lettering.

**Recommendation:** To consider expenditure of £140 on signage for Stirchley Community Library.

### 4. Summer Holiday Activities

During the summer holidays a partnership including the Parish Council with Brookside Big Local and SYA, delivered a total of 46 sessions. Activities were varied including cinema trips, Tobogganing, a trips to AFC Telford, Rhyl and Arthog, first aid courses and graffiti and drumming sessions as well as a few good old fashioned water fights.

With a grant from Telford & Wrekin Eat Well project we supported Big Local in delivering breakfast and lunch clubs at the Sambrook Centre. We found that the numbers attending were much higher during the weeks when there were Funzone activities – indicating that the eat well clubs should offer other opportunities rather than just providing food.

We found that it was difficult to engage families to attend breakfast club in Brookside Central – therefore the decision was taken to merge the groups. As part of the eat well project Brookside youth club ran a number of cooking sessions which were really well received.

We are in the process of planning October half term activities. A group of parents will be running the sessions at the Sambrook Centre; allowing Big Local to focus on improving take up at Brookside Central.

### 5. Neighbourhood Plan

Work has re-started on the plan; consultations took place at a family day at the Mallard and at our own Fun Day. A survey monkey questionnaire has been circulated widely and two more – coffee and cake type events are planned.

I am now working on a summary report so that we can determine how many days technical support will be required and apply for funding for this.

### 6. Upcoming Events

Please find below upcoming events:

Saturday 12<sup>th</sup> October: Neighbourhood Plan Consultation – The Sambrook Centre

Thursday 21<sup>st</sup> November: Coffee morning in aid of Severn Hospice – collection of tickets for Pensioners Party

Thursday 5<sup>th</sup> December: Christmas in Stirchley

Thursday 12<sup>st</sup> December: Pensioners Party

I would be grateful if as many Councillors as possible are able to attend to support these events.

Gillian Bailey

September 2019