

FULL COUNCIL

Minutes of a **Meeting of Stirchley and Brookside Parish Council** held on :-
Tuesday 27th June 2017 at the **Sambook Centre** at **6:00pm**

Present: Councillors: Mrs J Loveridge (Chair), M Randle (Vice-Chair), T Bate, R Breeze, ARH England, R Fagan, Mrs L Hogger, J Loveridge, S Parr, G Sinclair and C Turley. – also Cllr S Roberts after agenda item FC/17/22.

Also Present: Mrs G Bailey (Parish Clerk), Mrs S Middleton (Deputy Clerk) and Mr C Corbett (Committee & Finance Secretary – taking the minutes)
Candidates for the vacant Councillor position – Shana Roberts and Mathew Allen.

Public Open Session

There were two members of the general public present.

Mr Joshua Creed reported a parking issue at the Spiritualist Church in Stirchley Village whereby vehicles at the site were blocking access to other properties. Of particular concern was access by emergency vehicles etc. The Chair agreed to contact the Church Minister (Christine) to address the issue.

Furthermore, Mr Creed commented upon recent incidents of a lady going round the local area reportedly “collecting for charity” and harassing vulnerable elderly people. The Deputy Clerk agreed to contact the local Special Constables to make them aware of the issue, and display warning notices in the Brookside Centre and surrounds.

Finally Mr Creed pointed out a possible connection between a recent serious sexual assault in the area with the constant suspect activities at the Nedge Picnic site. The Clerk stated that she would speak to the police authorities regarding the issue.

The second member of the public upon the T&W proposal to introduce the Selective Licencing of Private Landlords. He stated that, as a landlord of 6 houses in Brookside, he saw the scheme as penalising good landlords of many properties by the high fees on each property. He suggested licencing each landlord not each property. Cllr England supported the suggestion and stated that the consultation period for the new scheme was in progress to receive views from anyone in the community.

FC/17/19 APOLOGIES AND DECLARATIONS OF INTEREST

Apologies were received from Cllr A Watkin (family commitment) and were accepted by the Council.

FC/17/20 MINUTES

RESOLVED – that the minutes of the last meeting of the Council on 23rd May 2017 be approved and signed by the Chair.

FC/17/21 MATTERS ARISING

There were no reports on action taken arising from the last meeting.

FC/17/22 CO-OPTION OF A PARISH COUNCILLOR

The Council considered applications for the vacant post of Parish Councillor for the Stirchley Ward of the Parish of Stirchley & Brookside. There are two applications for the position of Parish Councillor from: - Shana Roberts and Matthew Allen.

Both Candidates gave a short statement as to why they wished to be a Parish Councillor and following a vote by secret ballot, the Chair stated that it was **RESOLVED that by seven votes to four, that Shana Roberts be co-opted to the vacancy of Parish Councillor of the Stirchley ward of Stirchley & Brookside Parish Council.**

The Parish Clerk asked Miss Roberts to sign the Declaration of Acceptance of Office and invited her to remain and partake in the remainder of the meeting.

FC/17/23 PARISH CLERK'S REPORT

The Parish Clerk's Report commented upon a number of matters pertaining to recent activities including:- current operation of Brookside Central and the new café, use of the Sambrook Centre by unaccompanied young children resulting in safeguarding issues, and the ongoing success of the new Community Library and its volunteers. The chaining of the refuse bins to the wall following the removal of the rear gates was also reported.

Cllr J Loveridge commented on the huge success of the Brookside Café that was now serving good food at good prices. However more volunteers were needed to staff the café at busy times.

FC/17/24 MONTHLY FINANCIAL REPORTS

The monthly receipts and payments report and the monthly investment report, together with the monthly payroll report were presented to the Council for approval.

It was proposed by Cllr M Randle and seconded by Cllr J Loveridge and subsequently unanimously **RESOLVED that the Monthly Financial Reports, as presented to the Council, be approved.**

The Council was asked to approve a mandate for a Direct Debit payment to HMRC VAT Online Service and it was proposed by Cllr J Loveridge and seconded by Cllr S Parr and subsequently unanimously **RESOLVED that the mandate for a Direct Debit payment to HMRC VAT Online Service be approved.**

FC/17/25 FINAL INTERNAL AUDIT REPORT 2016/17

The Council received the Final Internal Audit Report 2016/17 from the Auditors, SDH Audit and Accounting Services.

It was proposed by Cllr M Randle and seconded by Cllr J Loveridge and subsequently unanimously **RESOLVED that the Final Internal Audit Report 2016/17, as presented to the Council, be approved.**

FC/17/26 ANNUAL GOVERNANCE STATEMENT

Consideration was given in detail to the content of the Annual Governance Statement 2016/17.

It was proposed by Cllr M Randle and seconded by Cllr J Loveridge and subsequently unanimously **RESOLVED that the Annual Governance Statement, as presented to the Council, be approved.**

FC/17/27 ANNUAL RETURN

Members gave consideration to the Annual Return and Financial Statements 2016/17.

It was proposed by Cllr R Breeze and seconded by Cllr G Sinclair and subsequently unanimously **RESOLVED that the Annual Return, as presented to the Council, be approved.**

FC/17/28 SAMBROOK CENTRE BUILDING WORKS

The Parish Clerk presented a report that updated the Council on the building works at the Sambrook Centre, Sturchley. The work to replace the roof was now complete however the rainwater was now channelled into the drainage system at the roof corners. The drains were faulty and needed attention but the Clerk had approached the roofing contractor to price for the work and address the matter.

The report also commented upon the solar panels the proposed asbestos survey the anticipated start date of the main contract and the additional works required to the lighting ceiling tiles and entrance doors together with the fire doors reception and carpets.

A current analysis of current costs of the building project was tabled to keep the Council informed of the financial situation. Cllr Parr suggested the installation of a hearing loop to assist customers with hearing issues and the clerk agreed to investigate the matter.

It was proposed by Cllr M Randle and seconded by Cllr J Loveridge and subsequently unanimously **RESOLVED that the Building work report and associated costings, as presented to the Council, be approved.**

FC/17/29 PET SCHEME

Consideration was given to a report from the Parish Clerk on the PET Scheme. The budgetary position was explained to Members that showed a balance of available funding of £14,847.84 for 2017/18.

The report highlighted a particular issue requiring funding at Badger Close. There was a particularly dangerous and untidy footway that had been highlighted by local residents as being of urgent attention. The cost of the proposed work would be £6,000 and Cllrs A England and Mrs J Loveridge had agreed to contribute £1,000 each with TWC contributing a further £2,000 leaving a request from PET Scheme funds of £2,000.

It was proposed by Cllr J Loveridge and seconded by Cllr G Sinclair and subsequently unanimously **RESOLVED that a sum of £2,000, from Pet Scheme funds for the project at Badger Close, be approved.**

Furthermore, the report stated a request from the bailiff for Madebrook Pools for some Litter Pickers and bags plus a grappling hook to enable him and local anglers to keep the area clean and tidy. It was proposed by Cllr M Randle and seconded by Cllr J Loveridge and subsequently unanimously **RESOLVED that a sum of £150, from Pet Scheme funds for the project at Madebrook Pools, be approved.**

FC/17/30 MINUTES OF COMMITTEES

The Council received, for information, the minutes of the Community and Environment Committee held on 06/06/17 and the Audit Sub-Committee held on 07/06/17.

FC/17/31 CORRESPONDENCE

The Clerk reported upon a notification of highway maintenance along the A442 road and the Workshop meeting with TWC planned for 17th July 2017 to discuss the Grounds Maintenance and Cleansing Contract

FC/17/32 COUNCILLOR'S REPORTS

The meeting receive any reports from councillors on current matters in the parish.

- a. Cllr J Loveridge expressed thank to all staff and volunteers for the success of the recent Environmental Day held last Saturday – and the success of the new Café at Brookside Central.
- b. Cllr A England commented upon parking issues at Briarwood causing access difficulties for emergency vehicles and refuse vehicles. The Clerk agreed to pursue the matter.
- c. Cllr G Sinclair commented upon some abandoned vehicles in the area
- d. Cllr S Parr stated that TWC had a Parking Fund available to address parking issues on estates
- e. Cllr R Breeze commented upon parking issues at Northwood Terrace.
- f. Cllr G Sinclair commented upon a need for dropped kerb at Stirchley Lane and Stirchley Road.
- g. Cllr S Parr reminded Cllr A England of a request for him to approach Madeley Town Council regarding traffic issues at Castlefields Roundabout.

Chair.....

Date.....