

POLICY & RESOURCES COMMITTEE

Minutes of a meeting of the **Policy & Resources Committee**, held on **Tuesday 12th December 2017** at 6.00 pm, at the Sambrook Centre, Stirchley.

Present: Councillors: ARH England (Chair), R Fagan, Mrs J Loveridge (ex-officio), J Loveridge, S Parr, M Randle, C Turley and A Watkin.

Also Present: Mrs G Bailey - Parish Clerk, and Mr C Corbett - Committee & Finance Secretary (taking Minutes)

Public Open Session

There were no members of the general public present.

PR/17/34 APOLOGIES

Apologies were received from Cllr R Breeze (snow conditions) and were accepted unanimously.

Cllrs J Loveridge and Mrs J Loveridge declared their non-pecuniary interest in agenda items PR/17/45 and PR/17/46 and remained during discussion but abstained from voting.

PR/17/35 MINUTES –

It was proposed by Cllr M Randle and seconded by Cllr S Parr and **RESOLVED - that minutes of the meeting held on 24th October 2017 be confirmed as a true record and signed by the Chair.**

PR/17/36 MATTERS ARISING

The meeting considered any matters arising from the minutes since the last meeting.

Beckbury Drive Play Area – The Parish’s Community Events officer had made contact with local people adjacent to the site and site users, and had liaised with T&W Council. A draft agreement would be available for consideration at the next Community & Events Committee.

PR/17/37 CLERK’S REPORT

The Parish Clerk presented an oral report upon activities and matters in the Parish.

Anti-Social Behaviour at Brookside – there had been a number of incidents at Brookside Central building and surrounds. Some 22 in the current year. The police had been involved in many of the incidents and were proposing to set up a meeting with “Active Youth” on 8th January 2018.

Members were reminded of the Christmas events to be held at Stirchley and Brookside, the success of the recent Pensioners Party held at Great Hay Hotel, Telford with an Elvis Presley tribute act that was well received by all attendees and particular thanks were conveyed, by Members, to the organiser at the Parish – Stella Barnley.

The Clerk reported upon the current position of refurbishment of the Sambrook Centre and she was to have a meeting with Contractors on site on Thursday to sort out the last jobs including rendering, doors, distribution board and exterior site fencing removal. It was **RESOLVED that the Parish Clerk be granted authority to continue to manage the refurbishment project at the Sambrook Centre.**

A huge snow clearing operation had been coordinated recently by the Clerk and staff, and additional recognition of the role of T&W grit lorries was acknowledged.

PR/17/38 FINANCIAL REPORTS

The Committee received reports for Month 8 on the following :-

- Receipts and Payments
- Cashflow and account management
- Payroll.
- And Payroll for Month 7

It was proposed by Cllr S Parr and seconded by Cllr C Turley and

RESOLVED - that the Receipts & Payments Report, the Cashflow & Account Management Report, and the 2 Payroll Reports, as presented, be approved.

PR/17/39 BUDGET 2018/19

The Parish Clerk presented a document that outlined the proposed budget for the Committee for 2018/19. It was hoped that there be a Zero Increase in the precept to be determined by Full Council later in the financial year.

Cllr Parr commented that there was more monies contained within Parish Reserves than the legally required Amount but further funds may be sought for future phases of the refurbishment of the Sambrook Centre, possibly ceilings and lightings etc. It was considered wise to continue to budget for refurbishment projects.

It was proposed by Cllr J Loveridge and seconded by Cllr M Randle and unanimously **RESOLVED that the proposed budget for the Policy & Resources Committee for 2018/19 be approved for submission to the Full Council in January 2018.**

PR/17/40 ALARM SYSTEM

The Committee consider a Quotation regarding an upgrade to the Centre Alarm System. It was to cover the additional rooms and offices created by the refurbishment of the Foyer area at the Sambrook Centre.

It was proposed by Cllr J Loveridge and seconded by Cllr S Parr and unanimously **RESOLVED that the Quotation Ref BJ6577 from Security Wise Ltd for additions/alterations to the existing Intruder Alarm System be approved.**

PR/17/41 MINUTES OF COMMITTEES

The Committee received, for information, the minutes of the Community & Environment Committee held on 5th December 2017.

PR/17/42 CORRESPONDENCE – None

PR/17/43 COUNCILLORS REPORTS – The Committee received reports on matters relating to the Committee.

- a. Cllr J Loveridge – ASB at Brookside Central
- b. Cllr Mrs J Loveridge – success of Pensioners Party, and good work by Snow wardens

PR/17/44 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr ARH England and seconded by Cllr S Parr and **RESOLVED – that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to information relating to any consultations or negotiations, contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority, as defined in paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.**

PR/17/45 PERSONNEL SUB-COMMITTEE

The Committee noted the minutes of the Personnel Sub-Committee held on 1st December 2017 and discussed the nature and implications of the actions taken.

PR/17/46 PERSONNEL MATTER

The Committee received a report from the Parish Clerk regarding actions taken on a personnel matter at Brookside Central.

It was proposed by Cllr S Parr and seconded by Cllr A England and **RESOLVED that the actions taken in the matter be endorsed.**

Note – Cllrs J Loveridge and Mrs J Loveridge abstained from voting.

Meeting finished at 6.54 p.m.

Chair

Date.....