

COMMUNITY & ENVIRONMENT COMMITTEE

Minutes of the Community and Environment Committee held on Tuesday 6th December 2016 at 6:00pm,
at the Sambrook Centre.

Present – Councillors J Loveridge -Chair, M Randle – Vice Chair, T Bate, R Breeze, Mrs L Hogger, Mrs J Loveridge S Parr G Sinclair, and A Watkin

Also Present: Mrs G Bailey (Parish Clerk/RFO), Mrs S Middleton (Deputy Clerk/Community & Facilities Manager) and Mr C Corbett (Committee & Finance Secretary) – taking the minutes.

Notice : the Chair sadly reported that Mr Ted Horton, an ex-Councillor of the Parish, had passed away. His funeral was scheduled for Monday 12th December at 4pm at Telford Crematorium and would be attended by Parish Council Officers and any Member who also wished to do similar.

Public Open Session – there were three members of the public present at the meeting. They were all present to listen to their application for the Allotments Site, regarding the provision of an Eco Toilet at the site. Mr Paul R Bodley, applicant, stated that the Eco Toilet, if approved, would be for the use of all allotment plot holders. The formal application was to be considered later in the agenda of the meeting.

CE/16/38 **APOLOGIES** –Apologies were received from Cllr Mrs J Loveridge (conflict as T&W Planning Cttee Member) which was accepted unanimously. Cllr T Bate was also not present at the meeting.

CE/16/49 **MINUTES**

RESOLVED - that the minutes of the Community & Environment Committee held on 1st November 2016 be confirmed as a true record and signed by the Chair.

CE/16/50 **ACTION**

The Clerk reported upon any actions taken since the last meeting and Cllr Breeze enquired as to whether a response to the Borough Council for details of the List of “Buildings of Local Interest” had been received. The Clerk asked the Committee & Finance Secretary to pursue the request.

CE/16/51 **CLERK’S REPORT**

The Parish Clerk presented a report that outlined the details of the inspections of the Play Equipment in the Parish, the coffee morning held recently, the various events planned and an incident of vandalism at the Brookside Central building.

Note – during consideration of the previous item, the Building Fire Alarm was activated by persons in the building using E-Cigarettes. The Committee was adjourned to enable Members and staff to vacate the building. The Fire Service attended. The meeting resumed at 6.24pm

CE/16/52 ALLOTMENT ECO TOILET

Consideration was given to an application to site an "Eco Toilet" at the Stirchley Allotments Site. Members were fully supportive of the proposal that provided much needed provision at the site.

It was proposed by Cllr R Breeze and seconded by Cllr M Randle and subsequently unanimously **RESOLVED that the application by the Stirchley Allotments Association to provide an "Eco Toilet" at the Allotments Site be approved.**

CE/16/53 PROPOSED EVENTS BUDGET 2017-

The Committee received a report from the Clerk relating to the budget for proposed community events in 2017. The report outlined up to 7 events planned for 2017 and all of which would incorporate partnership working with local groups. The budget level requested for the events was some £4000 with a 10% contingency.

Members hoped that the events would be widely advertised and included in the Parish Newsletter for maximum attendance.

Also, the food festival planned for September would hopefully attract contributions from a wide variety of cultures and tastes.

It was proposed by Cllr S Parr and seconded by Cllr L Hogger and subsequently unanimously **RESOLVED that the Events Budget for 2017 be set at £4,000.**

CE/16/54 COMMUNITY & ENVIRONMENT COMMITTEE BUDGET 2017/18

Consideration was given to a proposed budget for the Community & Environment Committee for 2017/18 that was detailed within a budget document presented to the Committee.

The Clerk explained that the budget for Fun Zone had been increased by £600 to a level of £3,600. The total budget for the Committee was some £118,877.

It was proposed by Cllr G Sinclair and seconded by Cllr R Breeze and subsequently unanimously **RESOLVED that the Community & Environment Committee budget for 2017/18 be set at £118,877.**

CE/16/55 P.E.T. SCHEME FUNDS

The Clerk presented a report relating to the scheme funding of the Parish Environmental Team. The report outlined the current level of expenditure incurred in 2016/17 that amounted to £6,719. The Parish Council had received £800 from T&W Cllr N England that had been allocated for the printing of information leaflets for the Madebrook Pools site and a noticeboard that had been vandalised. Cllrs commented that the Council should place a suitably worded notice on the new noticeboard explaining the reasons for the replacement, and what the allocated monies could have funded had not the vandalism not occurred.

It was proposed by Cllr S Parr and seconded by Cllr M Randle and subsequently unanimously **RESOLVED that an amount of £270.50 be allocated to the PET scheme.**

CE/16/56 ALLOTMENTS POLICIES

Consideration was given to the following Policies and Agreements :-

a) Allotments Tenancy Agreement

The suggested revised Tenancy Agreement was scrutinised by Members and a number of minor alterations were suggested.

Cllr Watkin commented that the document was confusing and wished to abstain from the voting.

It was proposed by Cllr S Parr and seconded by Cllr R Breeze and subsequently **RESOLVED that, following the inclusion of the minor changes as suggested, the revised Allotments Tenancy Agreement be approved.**

Cllr G Sinclair voted against the recommendation and Cllr A Watkin abstained from the voting.

b) Allotments Sheds Policy

Members gave consideration to a revised sheds Policy and suggested that 1 shed be permitted unless otherwise agreed by the Parish Council.

It was proposed by Cllr S Parr and seconded by Cllr R Breeze and subsequently **RESOLVED that, subject to the above addition, the revised Allotments Shed Policy be approved.**

Cllr G Sinclair voted against the recommendation.

CE/16/57 REVIEW OF POLICIES

Consideration was given to a review of the following policies relating to the Committee :-

a) Memorial Safety Policy

A revised Memorial Safety Policy was presented and it was proposed by Cllr R Breeze and seconded by Cllr A Watkin and subsequently unanimously **RESOLVED that the revised Memorial Safety Policy be approved.**

b) Grants Policy

Consideration was given to a revised Policy for the allocation of Grants.

There were a number of suggested amendments including the change of title from the neighbourhood Cttee to the present Community & Environment Cttee, receipt of grant application only from properly constituted groups, deletion of para 3.3, undertaking of "due diligence" checks and a maximum grant value of £200.

It was proposed by Cllr R Breeze and seconded by Cllr M Randle and subsequently unanimously **RESOLVED that subject to the above alteration, the revised Grants Policy be approved.**

CE/16/58 PLANNING APPLICATIONS - To receive details of and consider the following planning applications from Telford & Wrekin Council

TWC 2016/1036 24 Chapmans Close, Stirchley. Erection of a two storey side extension

During consideration of the application Members expressed some concerns relating to overdevelopment of the site, the proposals not being in keeping with other properties in the area and the resultant burden upon local services.

It was proposed by Cllr R Breeze and seconded by Cllr M Randle and subsequently **RESOLVED that an objection be registered to the planning application for a two storey extension at 24 Chapmans Close Stirchley.**

The Committee receive information of a decision taken by Telford & Wrekin Council relating to a planning application in the Parish

- **TWC 2016/0908 26 Tadorna Drive, Holmer Lake – refused.**

CE/16/59 WORKING LUNCH –

The Committee received, for information, a note of a recent working lunch held on 23rd November 2016.

CE/16/60 COUNCILLORS REPORTS

The meeting received Councillors’ reports on matters relevant to the committee.

- a) R Breeze – reported sighting of the ever present issue of rats in the area due to increased breeding due to mild winter weather.
- b) J Loveridge – incidents of flytipping at Beaconsfield and Burford.

Meeting finished at 7.57 p.m.

Chair

Date