

Council – 24th September 2019

Electronic Council & Committee Documentation – “Paperless Meeting”

Purpose – to appraise Members with a proposal to equip Members of the Parish with electronic tablet equipment to use at Council & Committee meetings and seek approval for the acquisition of the necessary equipment.

Information – It has been thought necessary for some time to move to the concept of a “paperless meeting”. However it is thought that paper and writing will be with us for some time but a general aim to reduce paper at meetings would be laudable

To this end it is proposed to introduce “Tablet equipment” to the meeting room to access the agenda and reports. Members are requested to give consideration to the level of equipment needed and authorise the necessary expenditure.

A number of options regarding the equipment is available. A general requirement for each Councillor to use a 10inch tablet (or their own tablet/laptop) to access the Parish Web Site during meetings is suggested.

Appended to the report is a screen print of a sample of equipment available at a cost considered to be generally acceptable.

It is suggested that Members may wish to use a part of their Allowance to purchase the Tablet, possibly payable on a monthly basis

Recommendation – that Members decide upon the equipment to be obtained and authorise the necessary purchase.

Chris Corbett

September 2019