

The Sambrook Centre
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11th December 2019

POLICY & RESOURCES COMMITTEE

You are hereby summoned to attend the next meeting of the **Policy & Resources Committee** to be held on **Tuesday 17th December 2019 at 6:00pm**, at **the Sambrook Centre, Stirchley** when the following business will be conducted:

AGENDA

PUBLIC OPEN SESSION (Max 15 Mins)

PR/19/29 APOLOGIES -To receive apologies and declarations of interest in non- pecuniary matters.

PR/19/30 MINUTES - To approve the minutes of the meeting of 22nd October 2019 – **Appendix A.**

PR/19/31 MATTERS ARISING FROM THE MINUTES

PR/19/32 CLERK'S REPORT – To consider the report of the Parish Clerk – **Appendix B.**

PR/19/33 FINANCIAL REPORTS

To receive the following reports for Month 8.

- Receipts and Payments – **Appendix C.**
- Cashflow and account management – **Appendix D.**
- Payroll **Appendix E - (to be tabled)**

PR/19/34 BUDGET 2020/21

To consider the Committee's budget for 2020/21 – **Appendix F, & F1**

PR/19/35 LOCAL GOVERNMENT PENSION SCHEME

To receive the Actuarial Valuation and to consider contribution levels for 2020 to 2023.

PR/19/36 POLICIES AND PROCEDURES– To consider the following revised Policies & Procedures

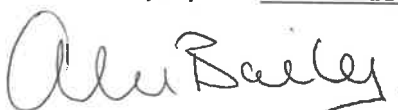
- Fixed Asset Policy – **Appendix G.**
- General Privacy Notice – **Appendix H.**
- Privacy Policy – **Appendix I.**
- Anti-Bullying & Harassment Policy – **Appendix J.**
- Redundancy Policy & Procedure – **Appendix K.**

PR/19/37 MINUTES OF COMMITTEES

To receive, for information, the draft minutes of the Community & Environment Committee held on 3rd December 2019 – **Appendix L.**

PR/19/38 CORRESPONDENCE – To receive any correspondence requiring action.

PR/19/39 COUNCILLORS REPORTS - To receive reports on matters relating to the Committee.



Gillian Bailey - Parish Clerk
Gillian Bailey – Parish Clerk
VAT registration number 266 5767 57