

Minutes of an extra ordinary meeting of the Policy and Resources Committee held via 'Zoom' on Tuesday 11th August 2020 at 6:00pm, when the following business will be conducted:

Present: Cllr A Watkin (Chair), C Turley, A Corcoran, S Roberts, Mrs J Loveridge, J Loveridge, G Sinclair, S Parr

Also present: Gillian Bailey, Clerk

Public Open Session

There were no members of the public present.

PR/20/19 APOLOGIES

There were no apologies received prior to the meeting.

PR/20/20 MINUTES

It was proposed by Cllr Mrs Loveridge, seconded by Cllr C Turley and **RESOLVED that the minutes of the previous meeting held on Tuesday 28th July 2020 were a true record.**
The Chair signed the minutes.

PR/20/21 EXCLUSION OF THE PRESS & PUBLIC

It was proposed by Cllr Mrs J Loveridge, and seconded by Cllr J G Loveridge and subsequently **RESOLVED – that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972.**

PR/20/22 PERSONNEL SUB-COMMITTEE

The committee received the minutes of the Personnel Sub Committee held on Friday 31st July 2020

PR/20/23 RECRUITMENT

- a) Members considered a proposal for recruitment. It was **RESOLVED** that the post of Clerk/RFO should be split into two positions; Clerk at 37 hours per week and RFO at 12 hours per week.
- b) It was **RESOLVED** to approve the draft advert, person specifications and job descriptions.
- c) It was **RESOLVED** to advertise both posts externally using SALC, Indeed.co.uk and SLCC as well as internal SBPC and TWC networks.
- d) It was **RESOLVED** that the interview panel would be Cllr C Turley, Cllr Mrs J Loveridge and Cllr S Roberts.

There being no further business the meeting closed at 18:32.

Signed

Date