



Minutes of the Annual Meeting of Stirchley and Brookside Parish Council held on Tuesday 24th May 2016 at The Sambrook Centre commencing at 7:30pm

Present: Councillors R Breeze, A England, R Fagan, Mrs L Hogger, Mrs J Loveridge (Chair), J Loveridge, S Parr, M Randle, G Sinclair, C Turley, Mrs J Turley, A Watkin

Also Present: Mrs G Bailey, Parish Clerk

PUBLIC OPEN SESSION

FC/16/01 To elect the Chair of the Council 2016-17.

It was proposed by Cllr A England, seconded by Cllr M Randle and agreed to elect Mrs J Loveridge as Chair of the Council 2016-17
Cllr Mrs J Turley abstained.

FC/16/02 To receive the Chair's declaration of acceptance of office.

As the paperwork was unavailable the Chair will sign the declaration in the Parish office the following day.

FC/16/03 To elect the Vice Chair for the year 2016-17.

It was proposed by Cllr A England, seconded by Cllr Jim Loveridge and agreed to elect Cllr M Randle as Vice Chair for the year 2016-17.
Cllrs Mrs J Turley and A Watkin abstained.

FC/16/04 To record apologies received and note non-pecuniary declarations of interest in matters on the agenda.

There were no apologies or declarations of interest in matters on the agenda.

FC/16/05 To approve the minutes of the last meeting of the Council meeting 17th May 2016

It was agreed to approve the minutes of the last meeting held 17th May 2016.
Cllrs G Sinclair and A Watkin abstained.

FC/16/06 To receive reports on action taken arising from the last meeting.

None

FC/16/07 To receive the Clerk's Report and consider any recommendations arising therefrom.

1. Purchase of The Sambrook Centre

The Clerk has been advised of a significant delay to the work (February 2017) planned to be undertaken by Telford and Wrekin Council as part of the agreement to purchase the building. Having taken advice from the Solicitors undertaking the conveyancing it would not be recommended to complete on the purchase with this part of the agreement outstanding. The Parish Council cannot

apply for funding for other works without owning the building.

Following a meeting with Jonathan Rowe, Telford and Wrekin Council have indicated that they would be prepared to exchange and complete contracts for a 'peppercorn' leaving the purchase price available for building work.

Councillors discussed:

- The risk that the building work will never be able to be completed due to site problems. It may be possible to insure against this.
- There is no impact on the planned restructure
- The possibility of damage to the foundations of the building by work on the adjacent site

Cllr Mrs J Turley expressed her ongoing concerns about the risk to the Council of purchasing the building.

It was proposed by Cllr J Loveridge, seconded by Cllr R Breeze and agreed unanimously to exchange and complete on the purchase of the Sambrook Centre for a peppercorn.

2. Brookside Central

The Clerk advised that a proposal will need to be made to Telford and Wrekin Council and that this would need to be done as soon as possible. It is unlikely that the restructure will be in place in time. This will be a proposal and not a detailed plan.

FC/16/08 To approve the financial reports:-

a) To approve monthly receipts and payments

In response to Councillors queries the Clerk confirmed that

- B Ezeau covered the cleaning of the Sambrook Centre when J B is on leave. She also delivers the newsletter.
- The payment to Apley farm shop was for room hire and refreshments for the team building day

It was agreed to approve the monthly receipts and payments for month 1.

b) To receive monthly investment report

It was agreed to approve the investment report for month 1.

c) To receive payroll report month 1

It was agreed to approve the payroll report for month 1.

d) To confirm bank accounts and signatories

Signatories were confirmed as Cllrs Mrs Jackie Loveridge, Mrs Lynda Hogger, Arnold England and Chris Turley. The Council holds the following bank accounts:

Bank of Scotland: current account and deposit account

Barclays: current account, treasury account and imprest account.

Nationwide: 95 day saver and 1 year bond

Santander: current account and deposit account.

FC/16/09 **To receive the minutes of the Policy Committee 26th April 2016 and consider recommendation to adopt the revised scheme of delegation.**

The scheme of delegation reduces the number of committees by two merging Neighbourhood Services and Planning and removing the Allotments Sub committee.

It was agreed to adopt the revised scheme of delegation.

FC/16/10 **To receive the minutes of the last Neighbourhood Services Committee meeting on 5th April 2016.**

The minutes of the Neighbourhood Services Committee were received.

- FC/16/11 To agree payment for Membership of SALC/NALC at a cost of £1,668.41**
It was proposed by Cllr C Turley, seconded by Cllrs G Sinclair and agreed unanimously to renew membership of NALC/SALC at a cost of £1,668.41.
- FC/16/12 To consider payment of the following subscriptions:-**
- a) Society of Local Council Clerks, £235.00 for Clerk**
It was agreed unanimously to renew SLCC membership for the Clerk at a cost of £235
 - b) Local Council Review (NALC 4 issues - £17.00 x 5 = £85.00)**
It was agreed unanimously to subscribe to the Local Council review at a cost of £85.
 - c) Direct Information service (NALC's fortnightly on line information bulletin - £135 for one year)- free for members**
It was agreed unanimously to subscribe to the Direct Information Service.
- FC/16/13**
- a) To approve the payment of Parish Basic Allowance of £ 500.00p.a. to eligible Parish Councillors for the year 2016-17**
It was proposed by Cllr England, seconded by Cllr Jim Loveridge and agreed unanimously to approve payment of the Parish Basic Allowance of £500 pa to eligible Parish Councillors for the year 2016-17. Cllr Parr abstained.
Councillors Mrs J Loveridge and Jim Loveridge left the room. Cllr M Randle took the Chair.
 - b) To approve payment of the Chair's Allowance of £1000.00p.a. for the year 2016-17**
It was proposed by Cllr England, seconded by Cllr C Turley and agreed to approve payment of the Chair's allowance of £1,000 pa for the year 2016-17.
- FC/16/14 To agree CAB Outreach agreement for 3 years from 1st April 2016 to 31st March 2019.**
It was agreed unanimously to approve the Citizens Advice out reach agreement for 3 years from 1st April 2016 to 31st March 2019.
- FC/16/15 To rescind resolution FC/15/84a dated 24th January, "To appoint BiT (Building Innovation Telford) as Project Manager at a cost of 10% of contract cost.**
It was agreed unanimously to rescind resolution FC/15/84a dated 24th January, "To appoint BiT (Building Innovation Telford) as Project Manager at a cost of 10% of contract cost.
- FC/16/16 To elect committee membership 2016.**
It was agreed to elect committee membership as follows:
- a) Policy and Resources Committee (9 members)**
Councillors Mrs J Turley, C Turley, S Parr, M Randle, J Loveridge, A England, R Fagan, R Breeze, A Watkin.
 - b) Community and Environment Committee (8 members)**
Councillors A Watkin, G Sinclair, R Breeze, J Loveridge, M Randle, L Hogger, S Parr, vacancy
 - c) Emergency Committee (4 members)**
Councillor Mrs J Loveridge, M Randle, Chair of Policy, Chair of Community and Environment Committee.
- FC/16/17 To appoint representatives to outside bodies:**
- a) South Telford Rights of Way Partnership (2 reps)**
It was agreed to nominate Cllrs C Turley and Mrs J Turley as representatives to STROWP.
 - b) Telford & Wrekin Parishes Forum (1 rep)**
It was agreed to nominate Cllr G Sinclair as representative to Telford and Wrekin Parishes forum
 - c) Tree Warden**
It was agreed to nominate Cllr G Sinclair as Tree Warden

d) Any resulting SALC appointments (Wrekin Area Committee)

It was agreed to appoint Cllr G Sinclair as representative for Wrekin Area Committee

FC/16/18 To approve dates for meetings 2016-17.

It was agreed to approve meeting dates for 2016-17.

FC/16/19 To receive details of correspondence requiring action

None

FC/16/20 To receive councillors' reports

1. Monthly reports from Cllr Chris Turley are available on his blog
2. Cllr Parr reported that fly tipping is increasing in areas of Brookside- some have been mown around by TWS operatives. GB has organised a meeting of partner organisations (TWC, enforcement, police and Brookside Big Local) on 10th June. Cllr Breeze noted that customer service when reporting issues to TWC was a bit hit and miss. It does not help when the waiting time to get through is so long.

3. Cllr Mrs Loveridge was pleased to see that planting had started on the Brookside roundabout.
4. Cllr England has been advised by Police that parking on the grass verges is not an offence as it is not blocking the pavement, they are therefore not able to take enforcement action.
5. Cllr Breeze reported that parking around the south end of the Town Park is a big problem. Access to Northwood Terrace is often blocked and would be impossible for emergency vehicles to access. There is no signage to the car park at Grangemere.
6. Cllr Sinclair made the following reports:
 - a. Noise from the Mallard Pub is causing problems for neighbours
 - b. The path going down to Holmer Lake is in a very bad condition
 - c. 'boy racers' are using the top car park – one resident faced intimidating behaviour as one driver saw her watching and drove up to her front door. Barriers are needed.
 - d. The Mallard will be hosting an Africa event
 - e. Footpath crumbling in Boscobel Close
 - f. Trees in Wroxeter way too tall create too much shade and the amount of leaf litter makes the paths very slippery and dangerous.
 - g. A resident in Wroxeter way has put a new fence in but left all of the materials on the side.
 - h. Tadorna drive – pathway that is used as a route to school needs raising as it is becoming impassable.
 - i. Bags left next to bins in the lower car park are not being picked up.
 - j. Grass cutting tractors are too heavy and too wide and are damaging the area
 - k. Trees adjacent to 48 Tadorna Drive are too high and dangerous.
7. Cllr Watkin advised that there are still problems with noise from the Rose and Crown despite his numerous reports.

The Chair commended staff and volunteers for their work at the successful Pot your Own event on Saturday. She requested that letters of thanks be sent on her behalf.

There being no further business the meeting closed at 8:55pm