

17<sup>th</sup> February 2021

## **POLICY & RESOURCES COMMITTEE**

You are hereby summoned to the online meeting (as a result of the current Covid19 restrictions) of the **Policy & Resources Committee** to be held via 'Zoom' on **Tuesday 23<sup>rd</sup> February 2021** at **6:00pm**, when the following business will be conducted:

### **AGENDA**

#### **Public Open Session (Max 15 Mins)**

- PR/20/54** **APOLOGIES** -To receive apologies and declarations of interest in non- pecuniary matters.
- PR/20/55** **MINUTES** - Minutes of the meetings held on 15<sup>th</sup> December 2020 **Appendix A.**
- PR/20/56** **MATTERS ARISING** –To receive information on any actions taken, arising from the last meeting.
- PR/20/57** **CLERK'S REPORT** – To receive a report from the Parish Clerk – **Appendix B.**
- PR/20/58** **FINANCIAL REPORTS**  
To receive the following reports.
- Receipts and Payments for December and January – **Appendix C.**
  - Monthly Cash Control – **Appendix D**
  - Payroll for January.
- PR/20/59** **FINANCIAL ACCOUNTING SYSTEM**  
To consider a change in Financial Accounting Systems used by the Parish Council– **Appendix E– to follow.**
- PR/20/60** **C.C.L.A. AUTHORITY**  
To seek authority for changes to the list of authorised signatories.
- PR/20/61** **MINUTES OF COMMITTEES**  
To receive, for information, the minutes of the Community & Environment Committee held on 2<sup>nd</sup> February 2021 – **Appendix F.**

**PR/20/62**    **CORRESPONDENCE**

To receive any correspondence relating to the Committee

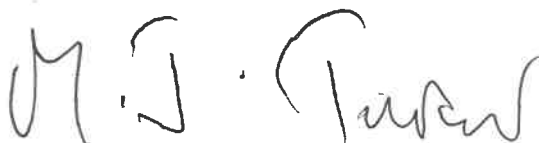
**PR/20/63**    **COUNCILLORS REPORTS** - To receive reports on matters relating to the Committee.

**PR/20/64**    **EXCLUSION OF THE PRESS & PUBLIC**

It is recommended that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1, and/or information relating to financial or business affairs, as defined in paragraph 3, Part 1 of Schedule 12A of the Local Government Act '72.

**PR/20/65**    **COMMUNITY FACILITIES** - To give consideration to a report from the Parish Clerk.

**PR/20/66**    **LEAVE ENTITLEMENT** – To consider a report from the Parish Clerk.

A handwritten signature in black ink, appearing to read 'M. J. Turner'.

Michael Turner – Parish Clerk