Policy and Resources Committee Budget 2020-2021

Financial Year 2017-2018	Budget	Expenditure	Financial Year 2018-2019	Budget	Expenditure Final	Financial Year 2019-2020	Draft	Balance to 31.12.2019	Est. costs to 31.3.19	Comment	Balance	Financial Year 2020-2021	Draft Budget
Buildings Insurance	2,190	see admin	Buildings Insurance	2,190	2,768	Buildings Insurance	2,200	1,986			214	Buildings Insurance	2,000
Service Contracts	3,000	4,328	Service Contracts	3,000	14,313	Service Contracts	4,000	2,356	500		1,144	Service Contracts	5,500
Loan repayments and i	11,480	5,740	Loan repayments a	11,369	11,369	Loan repayments and interest	11,300	5,629	5,629		42	Loan repayments and interest	11,300
Utility costs (est)	6,000	6,000	Utility costs (est)	5,000	5,000	Utility costs (est)	4,000	5,077	1,500		- 2,577	Utility costs (est)	6,500
Rates	2,020	8,161	Rates	2,020	2,080	Rates	2,020	1,702	404		- 86	Rates	2,000
Cleaning equipment	500	399	Cleaning equipmen	500	353	Cleaning equipment	500	546			- 46	Cleaning equipment	600
Purchase new furniture	2,000	49	Purchase new furni	2,000	937	Purchase new furniture	1,000	531			469	Purchase new furniture	500
Maintenance	2,000	3,029	Maintenance	2,000	4,567	Maintenance	3,000	2,858	500		- 358	Maintenance / Repairs	4,000
Marketing	1,000		Marketing	1,000	94	Marketing	500	340			160	Marketing	500
Refurbishment of SC	261,646	202,789	Refurbishment of S	10,000	86,133	Refurbishment of SC	27,000	27,503	-	Doors and mesh	- 503	Refurbishment of SC	7,000
Staff	33,835	32,467	Staff	34,749	32,497	Staff	32,157	25,077	7,500	Includes redunda	- 420	Staff	34,021
			Coffee bar		60	*50% Facilities Manager*						*50% Facilities Manager*	
						50% Customer Service Officer						*50% Customer Service Officer*	
						Cleaner						*Cleaner*	
Misc H&S	250	**0**	Misc H&S	250	12	Misc H&S	250	52			198	Misc H&S	250
Estimated Expenditure	**325,921**	**262,962**	Estimated Expendit	**74,078**	**160,183**	**Expenditure**	**87,927**	**73,657**	**16,033**	**-**	**- 1,763**	**Expenditure**	**74,171**
Partnership support gr	- 48,000	- 48,000	Telford 50 Grant	-	- 10,000								
Public Works Loan	- 99,965	- 99,965	Other Grants	-	- 523								
Rates refund	- 54,435		Insurance Claim	-									
Room Hire	- 6,000	- 9,171	Room Hire	- 9,600	- 6,387	Room Hire	- 12,000	- 5,724	- 1,500		- 4,776	Room Hire	- 8,000
Long term leases	- 2,800	-	Long term leases	-									
Solar	- 4,000	-	Solar	- 4,000									
Coffee bar	- 600	- 914	Coffee bar	- 600	- 594	Coffee bar	- 1,000	-526	-100		- 374	Coffee bar	**-700**
Reimbursements		-	Other Grants	-									
Estimated Income	- 215,800	- 158,050	Estimated Income	- 14,200	- 17,504	**Income**	- 13,000	- 6,250	- 1,600	-	**- 5,150**	**Income**	- 8,700
Sub Total Sambrook C	**110,121**	**104,912**	**Sub Total Sambroo**	**59,878**	**142,679**	**Sub Total Sambrook Centre**	**74,927**	**67,407**	**14,433**	**-**	**- 6,913**	**Sub Total Sambrook Centre**	**65,471**
Chairs allowance	1,000	1,000	Chairs allowance	1,000	1,000	Chairs allowance	1,000	750	250		-	Chairs allowance	1,300
PBA	6,500	5,959	PBA	6,500	4,850	PBA	6,500	3,667	1,250		1,583	PBA	8,450
Training	500	65	Training	500	65	Training	500	108			392	Training	500
											-		
Sub Total Civic Costs	**8,000**	**7,024**	**Sub Total Civic Cos**	**8,000**	**5,915**	**Sub Total Civic Costs**	**8,000**	**4,525**	**1,500**	**-**	**1,975**	**Sub Total Civic Costs**	**10,250**
ADMINISTRATION			**ADMINISTRATION**			**ADMINISTRATION**						**ADMINISTRATION**	
	77,179	75,705	Salaries	80,172	77,376	Salaries	81,027	60,540	19,467		1,020	Salaries	88,134
						Clerk						*Clerk*	
						50% Deputy Clerk						*50% Deputy Clerk*	
						Committee Secretary						*Committee Secretary*	
			Recruitment		125							*50% Customer Service Officer*	
Training / Conferences	1,500	863	Training / Conferen	1,500	1,360	Training / Conferences	1,000	2009			- 1,009	Training / Conferences	1,000
			Data protection	3,000	713	Data protection	500	746			- 246	Data protection	500
Office Support	6,000	6,315	Office Support	6,000	4,789	Office Support	6,000	4647	750		603	Office Support	5,000
Subscriptions	2,100	1,750	Subscriptions	2,100	1,978	Subscriptions	2,100	1970			130	Subscriptions	2,082
Insurance	3,000	4,497	Insurance	3,000	1,945	Insurance	3,000	3000			-	Insurance	3,000
Audit/Accountancy	1,900	2,572	Audit/Accountancy	1,900	2,393	Audit/Accountancy	2,100	72	2100		- 72	Audit/Accountancy	2,180
Publications	150	65	Publications	150		Publications	150	0			150	Publications	100
Newsletter	3,000	1,050	Newsletter	3,000	323	Newsletter	3,000	894	200	Credit on accour	1,906	Newsletter	2,500
Misc H&S	500		Misc H&S	500		Misc H&S	500	0			500	Misc H&S	500
Contingency	2,000		Contingency	2,000		Contingency	2,000				2,000	Contingency	3,145
Expenditure Admin	**97,329**	**92,817**	**Sub Total Adminstr**	**103,322**	**91,002**	**Sub Total Admin**	**101,377**	**73,878**	**22,517**		**4,982**	**Sub Total Admin**	**108,141**
Photocopying	-400	- 720	Photocopying	-400	-603	Photocopying	- 600	-578	- 200		- 695	Photocopying	- 600
Bank Interest	-800	- 961	Bank Interest	-800	-983	Bank Interest	-1200	-1646	-400		- 1,777	Bank Interest	- 1,800
Precept		-	Precept			Precept		-267			267	Precept	0
CTS Grant			CTS Grant			CTS Grant						CTS Grant	0
Income Admin	- 1,200	- 1,681	Income Admin	- 1,200	- 1,586	Income Admin	- 1,800	- 2,491	- 600		- 2,205	Income Admin	- 2,400
Sub Total Admin	96,129	91,136	Sub Total Admin	102,122	89,416	Sub Total Admin	99,577	71,387	21,917		2,777	Sub Total Admin	105,741
Total	**214,250**	**203,072**	**Total**	**170,000**	**238,010**	**Total Policy**	**182,504**	**143,319**	**37,850**		**1,335**	**Total Policy**	**181,462**