

9th December 2020

POLICY & RESOURCES COMMITTEE

You are hereby summoned to the online meeting (as a result of the current Covid19 restrictions) of the **Policy & Resources Committee** to be held via 'Zoom' on **Tuesday 15th December 2020** at **6:00pm**, when the following business will be conducted:

AGENDA

Public Open Session (Max 15 Mins)

- PR/20/40 **APOLOGIES** -To receive apologies and declarations of interest in non- pecuniary matters.
- PR/20/41 **MINUTES** - Minutes of the meetings held on 27th October 2020 **Appendix A** and on 1st December 2020 **Appendix B – to follow**
- PR/20/42 **MATTERS ARISING** –To receive information on any actions taken, arising from the last meeting.
- PR/20/43 **CLERK'S REPORT** – To receive a report from the Parish Clerk.
- PR/20/44 **FINANCIAL REPORTS**
To receive the following reports.
- Receipts and Payments for Oct – **Appendix C.**
 - Monthly Cash Control for Sept and Oct – **Appendices D and E – to follow**
 - Payroll for Sept and Oct **Appendices F and G - (to be tabled)**
- PR/20/45 **BUDGET 2021/22**
To consider the Committee's budget for 2020/21 – **Appendix H.**
- PR/20/46 **APPRAISAL SCHEME**
To consider an Appraisal Scheme for implementation. - **Appendix I.**
- PR/20/47 **INTERNAL AUDITOR**
The Parish Clerk to report upon the current position of the Internal Auditor.
- PR/20/48 **SPECIALIST SUPPORT/ADVISORS**
To consider the use of Specialist Contractors – **Appendix J.**
- PR/20/49 **MINUTES OF COMMITTEES**
To receive, for information, the minutes of the Community & Environment Committee held on 1st December 2020 – **Appendix K.**

PR/20/50 **CORRESPONDENCE**

To receive any correspondence relating to the Committee

PR/20/51 **COUNCILLORS REPORTS** - To receive reports on matters relating to the Committee.

PR/20/52 **EXCLUSION OF THE PRESS & PUBLIC**

It is recommended that the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1, and/or information relating to financial or business affairs, as defined in paragraph 3, Part 1 of Schedule 12A of the Local Government Act '72.

PR/20/53 **STAFF CONTRACTS**

To give consideration to a report from the Parish Clerk - **Appendix L**



Michael Turner - Parish Clerk