

Policy Committee Budget 2016-2017

	2014-2015			2015-2016			2016-2017		
* 30% recharged to library	Final		Difference	Budget Ammended		Spend To Dec	Expected	Draft	
	Budget	Out turn					Spend	Budget	
The Sambrook Centre	303								
Rent Payable (sc *& garage)	4013	7,000	10,539	3,539	Rent for garage	500	382	400	
Service Charge *	4038	9,500	8,944	- 556	Rent SC Sept 2014- April 2016	10000	- 5,000	15,000	
Rates *	4030	12,600	19,401	6,801	Service Charge to July 2015	2500	2,798	2,500	
Cleaning Costs *	4016	8,500	682	- 7,818	Utility costs August - March	4000	-	4,000	Utility costs (est) 4,000
Equipment/Furniture	4041	100	277	177	Rates	19898	17,859	19,898	Rates 19,898
Maintenance *inc security	4029	4,000	10,163	6,163	Cleaning equipment	500	500	500	Cleaning equipment 500
Marketing	4037	100	105	5	Purchase new furniture	1000	-	-	Purchase new furniture 1,000
Miscellaneous/H&S	4016	250	170	- 80	Maintenance	4000	540	2,000	Maintenance 4,000
Contingency		1,195	-	- 1,195	Marketing	100	100	-	Marketing 500
Staff *	4001	20,708	33,548	12,840	Staff	15047	9,597	15,047	Staff 16,771
<i>50% Reception/Admin Officer Cleaner</i>					<i>Misc H&S</i>	<i>250</i>	<i>31</i>	<i>250</i>	<i>Misc H&S 250</i>
Total Expenditure	63,953	83,829	19,876		Estimated Expenditure	57,795	26,807	59,345	Estimated Expenditure 46,919
Income					Income				Income
Recharges to Library	1062	-	17,102	- 17,102	Recharges to library to Dec	-3247	3,462	9,247	Services charges to library 30% -
Hire Charges Sales Ledger	1010	- 3,000	5,486	- 2,486	Room Hire	-5000	2,972	4,000	Room Hire - 4,000
Coffee Bar	1020	-	1,242	- 1,242	Lease to Library	-8500	-	3,000	Lease to 'AN Other' - 1,380
					Coffee Bar	-690	579	600	Lease to Fairshare - 1,380
Total Income	-	3,000	23,830	- 20,830	Estimated Income	- 17,437	- 7,013	16,847	Estimated Income - 6,760
Sub Total Parish Centre	60,953	59,999	- 954		Sub Total Parish Centre	40,358	19,794	42,498	Sub Total Parish Centre 40,159
CIVIC COSTS	302								
Chairs Allowance		1,000	1,000	-	Chairs allowance	1000	773	1,000	Chairs allowance 1,000
Parish Basic Allowance		6,000	6,000	-	PBA	6500	4,282	6,000	PBA 6,500
Cllrs Training/Conferences		500	-	- 500	Training	500	310	500	Training 500
Election Expenses (from earmarked reserves)					Election Expenses		4,141	4,141	
Sub Total Civic Costs	7,500	7,000	- 500		Sub Total Civic Costs	8,000	9,506	11,641	Sub Total Civic Costs 8,000
ADMINISTRATION	301				ADMINISTRATION				ADMINISTRATION
Staff	4001	77,429	72,677	- 4,752	Staff	73,495	39,108	73,495	Staff 75,584
<i>Clerk</i>					<i>Clerk</i>				<i>Clerk</i>
<i>50% Assistant Clerk</i>					<i>50% Assistant Clerk</i>				<i>50% Assistant Clerk</i>
<i>50% Reception/Admin Officer</i>					<i>50% Reception/Admin Officer</i>				<i>50% Reception/Admin Officer</i>
<i>Apprentice</i>					<i>Apprentice</i>				<i>Apprentice</i>
<i>Contingency for Clerk</i>					<i>Contingency for Clerk</i>				<i>Contingency for Clerk 3,000</i>
Training / Conferences	4008	2,000	1,587	- 413	Training / Conferences	1,000	879	1,000	Training / Conferences 1000
Equipment Office Support	4011	200	-	- 200					
Office support	4050	8,100	7,583	- 517	Office Support	8,000	5,610	6,000	Office Support 4550
Subscriptions	4025	500	327	- 174	Subscriptions	1,825	1,825	1,825	Subscriptions 1875
Insurances	4026	2,500	3,928	1,428	Insurance	1,950	2,114	3,500	Insurance 1950
Audit/Accountancy	4057	2,000	1,843	- 157	Audit/Accountancy	2,000	146	1,846	Audit/Accountancy 1900
Publications	4027	100	181	81	Publications	950	68	950	Publications 1000
Newsletter	4034	2,000	750	- 1,250	Newsletter	1,000	650	900	Newsletter 950
Misc H&S	4017	250	-	- 250	Misc H&S				Misc H&S 250
Contingency	4801	2,021	-	- 2,021	Contingency	6,885	-	-	Contingency 5000
Total Expenditure	97,100	88,875	- 8,225		Total Expenditure	97,105	50,400	89,516	Total Expenditure 97,059
INCOME					INCOME				INCOME
Photocopying	1081	-	407	- 407	Photocopying	-400	365	400	Photocopying - 400
Sale of Van	1080	-	800	- 800					
Bank Interest	1096	- 1,500	1,550	- 50	Bank Interest	-1600	302	1,600	Bank Interest - 1,600
Reimbursements	1011	-	453	- 453					
Total Income	-	1,500	3,210	- 1,710	Total Income	- 2,000	667	2,000	Total Income - 2,000
Sub Total Administration		95,600	85,665	- 9,935		95,105	49,733	87,516	
Total Policy Committee	164,053	152,665	- 11,388		Total Policy Committee	143,463	79,033	141,655	Total Policy Committee 143,218

Items not in budget: new computers for office