

FULL COUNCIL

Minutes of a **Meeting of Stirchley and Brookside Parish Council** held on :-
Tuesday 25th April 2017 at the **Sambrook Centre** at **6:00pm**

Present: Councillors: Mrs J Loveridge (Chair), M Randle (Vice-Chair), R Breeze, Mrs L Hogger, J Loveridge, G Sinclair, C Turley, and A Watkin

Also Present: Mrs G Bailey (Parish Clerk/RFO), Mrs S Middleton (Deputy Clerk/Community & Facilities Manager) and Mr C Corbett (Committee & Finance Secretary – taking the minutes)

Public Open Session

There were no members of the general public present.

FC/16/106 APOLOGIES AND DECLARATIONS OF INTEREST

Apologies were received from Cllr ARH England (Borough Council meeting), Cllr T Bate (Work commitments) and Cllr R Fagan (personal commitment, and Cllr S Parr (family commitment), and were accepted by the Council.

FC/16/107 CASUAL VACANCY

The Parish Clerk declared a casual vacancy on the Parish Council, following the resignation of Cllr Mrs Judith Turley.

Members requested that the Clerk send a letter to Mrs Turley expressing the Council's thanks for all the hard work conducted and the unbiased and fair opinions expressed during her tenure as Parish Councillor

The Parish Clerk would be declaring the vacancy to the Borough Council and then the Election/Co-option process would commence.

FC/16/108 MINUTES

RESOLVED – that the minutes of the last meeting of the Council held on 28th February 2017 be approved as a true record and signed by the Chair.

FC/16/109 MATTERS ARISING

To receive reports on action taken arising from the last meeting.

FC/16/110 PARISH CLERK'S REPORT

The Council received the Parish Clerk's Report, which referred to various matters including: - the Parish Accounts Closedown and Audit Procedure, training for Councillors who wish to stand for Chair of Standing Committees at the forthcoming AGM and the Shropshire Pension Scheme.

RESOLVED – that the report be noted

FC/16/111 MONTHLY FINANCIAL REPORTS

The Committee received reports for month 12 on the following:-

- Receipts and Payments
- Cashflow and account management
- Payroll

RESOLVED – that the receipts and payments report, cash management report and payroll report, as presented be approved.

FC/16/112 BUDGET 2017/18 – update

Members considered a report on the updated budget position for 2017/18 from the Parish Clerk and, following a question, Members were informed that the estimates for the building works to the Sambrook Centre had been lower than originally formulated

RESOLVED – that the report be approved.

FC/16/113 PUBLIC WORKS LOAN BORROWING APPROVAL

The Council considered a report that outlined a proposal for an application for a Public Works Loan of £100,000 towards the refurbishment of the Sambrook Centre, Stirchley.

The loan would be for essential works to the Sambrook Centre including replacement of the roof and installation of PV tiles, new heating/electrical/ventilation systems and new entrance to create office space for Fairshare Credit Union.

It was proposed by Cllr G Sinclair, and seconded by Cllr C Turley and subsequently **RESOLVED – that borrowing approval be sought for a Public Works Loan of £100,000.**

FC/16/114 SAMBROOK CENTRE REFURBISHMENT – Update

To consider a report on the current position of the refurbishment of the Sambrook Centre. The report outlined the Pre-contract meeting held with HLP (project management), Lyndale Roofing and NR Shipley (Building Contractor).

The Parish Clerk did highlight that the roofing contractor was concerned about anti-social behaviour around the site but the Clerk informed Members that he had been made aware of the issues in the tender documents and personal contact, and that he was expected to take appropriate security measures during the works period.

The demolition Asbestos Survey would be undertaken as soon as practicable and the Contracts for the refurbishment works needed to be signed soon. Delegated authority to sign the contracts was sought.

It was proposed by Cllr J Loveridge, and seconded by Cllr C Turley and subsequently **RESOLVED – that delegated authority be granted to the Chair of Council and the Parish Clerk to sign the appropriate documentation for the Sambrook Centre refurbishment project; and that the remainder of the report be noted.**

FC/16/115 BROOKSIDE CENTRAL – LEASE

The council considered a report from Clarkes Solicitors that outlined the detail of the proposed lease for the Brookside Central building.

The Parish Clerk highlighted a number of “queries” in the documentation, which were being addressed by the solicitors.

It was proposed by Cllr C Turley, and seconded by Cllr M Randle and subsequently **RESOLVED – that, following amendments by the Solicitor, that the lease for Brookside Central be agreed.**

FC/16/116 SOLAR TILES

Members considered a report on Solar PV Tiles by the Parish Clerk that reminded the Council that the installation of Solar PV tiles had been agreed. However due to the technical nature of the product, the project manager had only been able to secure two quotes for the works.

Members enquired as to the guarantee on the works and were informed that it would be 10-25 years dependent upon specific elements of the installation.

The Clerk explained that both contractors had been scrutinised and it was proposed by Cllr R Breeze, and seconded by Cllr C Turley and subsequently **RESOLVED – that the contract for the installation of the Solar PV Tiles at the Sambrook Centre be awarded to Go Green Systems Ltd, Telford, Shropshire.**

Note – Cllr G Sinclair abstained from the voting process.

FC/16/117 CASTLEFIELDS ROUNDABOUT

The Council considered a request by Cllr S Parr, who was unable to be present at the meeting and had submitted an apology, to form a joint representation, with Madeley TC and Dawley Hamlets PC, to Telford & Wrekin Council to address the issue of traffic congestion at the Castlefields Roundabout, Telford.

Members empathised with Cllr Parr’s request for action to address the issue affecting many parishes in the area.

It was proposed by Cllr G Sinclair, and seconded by Cllr C Turley and subsequently unanimously **RESOLVED – that the Parish Clerk be requested to engage the Stirchley & Brookside Parish Council into a joint representation with Madeley TC and Dawley Hamlets PC to T&W BC regarding the traffic congestion at the Castlefields Roundabout Telford.**

FC/16/118 MINUTES OF COMMITTEES

The Council received, for information, the minutes of the Community and Environment Committee held on 04/04/17, the Policy & Resources Committee held on 28/03/17, and **the** Personnel Sub Committee held on 11/04/17.

FC/16/119 Correspondence

The Clerk gave reference to a SALC notification of legal services available to Parish Councils from RDLaw. The opportunity would be kept on file for future reference.

FC/16/120 Councillor Reports

- a. Cllr R Breeze reported upon the constant litter issue in the parish
- b. Cllr Watkin reported an issuer of parked disused cars at Northwood Terrace
- c. Cllr Sinclair suggested an ease to traffic congestion on the Queensway road by the lengthening of the dedicated access lanes used in the northern sections of the road.

Meeting finished at 6.49 pm

Chair.....

Date