

## **POLICY & RESOURCES COMMITTEE**

**Minutes** of a meeting of the **Policy & Resources Committee**, held on **Tuesday 28<sup>th</sup> March 2017** at 6.00 pm, at the Sambrook Centre, Storchley.

**Present:** Councillors: ARH England (Chair), A Watkin (Vice –Chair), R Breeze, R Fagan, S Parr, M Randle, C Turley, and Mrs J Turley.

**Also Present:** Mrs G Bailey, Parish Clerk/RFO, and Mr C Corbett, Committee & Finance Secretary (taking the Minutes)

### **Public Open Session**

There were no members of the public present, however Cllr T Bate was also present in the audience.

### **PC/16/46 APOLOGIES.**

Apologies had been received from Cllrs Mrs J Loveridge (ex-officio) and J Loveridge (on holiday), and were accepted by the Committee.

There were no declarations of interest in non-pecuniary matters.

### **PC/06/47 MINUTES**

**RESOLVED - that the minutes of the previous meeting, held on 31<sup>st</sup> January 2017, be confirmed as a true record and signed by the Chair.**

### **PC/06/48 MATTERS ARISING**

In reporting any matters arising from the minutes of the last meeting, Cllr Breeze commented that

### **PC/16/49 PARISH CLERK'S REPORT**

The Committee received a report from the Parish Clerk on a number of matters, including:-

Brookside Central – had achieved charitable status and had nominated people to form a Board of Trustees. The parish Council was only a Partner in the venture and did not have sole operation of the facility. The funding was from the Big Lottery and was operated on a year by year basis, and managed by the CIO and Trustees

Take 5 Café – operation ceased and a new licensee was being sought.

Funzone – were helping the Slimming World Monday session to minimise anti-social behaviour.

The Sambrook Centre – the roofing works were expected to commence in early May and the leases, utility charges and rates were being processed.

Brookside allotments – the Parish Council had been approached by TWC run manage the site but it may be outside the Parish boundary.

Shropshire Pension Scheme – deficit payments were being questioned.

### **PC/16/50 FINANCIAL REPORT**

The Committee received reports on the following:-

- Receipts and Payments
- Cashflow and account management
- Payroll

**RESOLVED – that, subject to the circulation of the appropriate Receipts & Payments information to the Audit Cttee Members, the receipts and payments report, cash management report and payroll report, as presented be approved.**

**PC/16/51 SOLAR PV TILES**

The Committee considered a report that outlined a number of options regarding the installation of Solar PV Tiles on the roof at the Sambrook Centre.

Members were reminded that the Council had previously resolved to install PV tiles and the Clerk had, following consultation with SLCC and Fliss Mercer of the Borough Council, now undertaken an extensive analysis of the options available.

Option 1 (Use of power generated for the building) as outlined in the report seemed to be most favourable to the Committee. The PV tiles would be installed for the purpose of lighting and heating of the Sambrook Centre, with a small amount going back to the National Grid. There was no requirement to establish a Trading Company. The Clerk answered a number of Member comments relating to government taxes dependent upon business rates, anti-social damage to the tiles, insurance of the tiles, etc.

Option 1 was recommended to the Committee as there was no requirement to establish a trading company and would receive the best value for the Parish Council.

**RESOLVED – that, subject to the Parish Clerk and the Committee being satisfied as to the issues raised, that Option 1 as outlined within the report be the preferred option to the Parish Council.**

**PC/16/52 LEGAL SERVICES**

The Committee was requested to formally appoint a legal representative to undertake the preparation of a lease for Brookside Central. It was emphasised that the legal firm of Clarkes Solicitors had successfully undertaken many previous transaction for the Parish Council and were recommended to undertake the work on the Lease for Brookside Central. Members supported that appointment and

**RESOLVED – that Clarkes Solicitors be appointed as legal representatives to undertake the preparation and execution of a lease for Brookside Central.**

**PC/16/53 MINUTES OF COMMITTEES**

The Committee received, for information, the minutes of the Community & Environment Committee held on 7<sup>th</sup> March 2017.

**PC/16/54 COUNCILLORS REPORTS**

The Committee received Councillors reports on matters pertaining to the business of the Committee, as follows :-

- a. Cllr Mrs J Turley – wished to formally notify the Council that she was to stand down as a Parish Councillor with immediate effect, as from 28<sup>th</sup> March 2017, for health related reasons. The Chair invited Cllr Mrs Turley to the next meeting of the Full Council so that Members could express thanks to her for her service to the community over many years.
- b. Cllr S Parr – had talked to a TWC Enforcement Officer, Matt Holbrook, who had advised the Parish Council that they could remove from the highways verges etc

any Advertising A-Boards causing obstruction etc and take to the appropriate refuse tip.

- c. Cllr A Watkin – Motor Bike misuse at Ludlow drive continuing
- d. Cllr M Randle – continued fly tipping in the area
- e. Cllr R Breeze – Private Landlords converting previous HMO properties into flats with minimal sanitary provision.

Meeting finished at 7.01 pm

Chair.....

Date.....