

FULL COUNCIL

Minutes of the **Full Council** of **Stirchley and Brookside Parish Council** held on:-
Tuesday 27th November 2018 at the **Sambrook Centre, Stirchley** at **6:00pm**

Present: Councillors: Mrs J Loveridge (Chair), M Randle (Vice-Chair), R Breeze, ARH England, S Heighway, J Loveridge, S Parr, Miss S Roberts, G Sinclair, C Turley, Miss S Vaughan-Hodkinson. and A Watkin

Also Present: Mrs G Bailey (Parish Clerk/RFO), Mrs S Middleton (Deputy Clerk/Community & Facilities Manager) and Mr C Corbett (Committee & Finance Secretary – taking the minutes)

Devon Peart (Youth Worker at SBPC) and Richard Parkes (Chief Executive of the Shropshire Youth Association).

Alec Moore – Shropshire Star/ Telford Journal, Local Democracy reporter.

Public Open Session

There was one member of the general public present – Tamara Wood – who didn't make any specific comments but observed during the whole meeting.

FC/18/58 APOLOGIES AND DECLARATIONS OF INTEREST

Cllr T Bate was unable to attend the meeting.

FC/18/59 MINUTES RESOLVED – that the minutes of the last meeting of the Council held on 25th September 2018 be approved as a true record and signed by the Chair.

FC/18/60 MATTERS ARISING

Cllr A England commented upon the traffic measures needed at Brookside and enquired as to the feedback following last meeting. The Clerk agreed to follow-up the enquiry.

Cllr R Breeze enquired as to the current T&W policy regarding the problems of unauthorised vehicular access to rear gardens of properties. \The Clerk agreed to investigate.

Cllr Sinclair commented on the recent blockages in the Centre toilets and enquired as to whether sufficient signage was in place. Clerk agreed to check.

FC/18/61 YOUTH SERVICES

The Council received a presentation from Devon Peart, Youth Worker based at the Sambrook Centre, accompanied by Richard Parkes, Chief Executive of the Shropshire Youth Association. Devon explained that he started involvement in youth services by being a volunteer at Bennett's Bank Youth Centre, then achieving a degree in Youth & Community Work. He was appointed at SBPC on 1st November

and had immediately begun to foster contacts with local youth groups, businesses, schools and user groups.

He had already recruited some 5 local volunteers to work on youth projects that would benefit the local community. He hoped to develop a Pro Active Youth Group. Richard Parkes explained that the next stage would be to train the local volunteers and undertake the necessary CRB checks before undertaking any volunteer roles etc.

Cllr A England welcomed Devon into the Parish and explained that all the Councillors had different skill sets and experiences to tap into and foster involvement in youth activities etc.

FC/18/62 PARISH CLERK'S REPORT

The Parish Clerk presented a report that commented upon various matters including:-

1. Update on traffic survey

Initial traffic counts had been undertaken and a summary of results were shown to the Council. The data would now be supplemented by that collected from the speed indicator devices (SIDS) in the area.

2. TWC Grounds Maintenance Contract

The Clerk had attended a briefing for Parish and Town Councils on the new contract for grounds cleansing and maintenance which has been awarded to idverde; who are the largest grounds maintenance company in the UK.

Representatives from the company gave an overview of how the contract will work using a 'Pride of Patch' model and quality targets rather than frequency basis.

Idverde had a strong background in community projects and are keen to develop this work within Telford.

3. Redgra Play Equipment

The replacement equipment been ordered and should be ready for installation in January.

An inspection report did not raise any safety concerns about the Alien slide and therefore it was safe to use. Inspections would continue.

4. Budget Setting Timetable

The Clerk was working on the draft budgets and they would be submitted to each committee in December for final approval and precept setting at the Full Council meeting in January.

The Clerk also commented that it may be desirable to at some time in the future to extend the Madbrook LNR down to the Holmer Lake area. Also the use of a volunteer green workforce to maintain the site may be a future task.

FC/18/63 MONTHLY FINANCIAL REPORTS

The monthly receipts and payments report and the monthly investment report, together with the monthly payroll report were presented to the Council for approval.

It was proposed by Cllr C Turley and seconded by Cllr S Parr and subsequently unanimously **RESOLVED that the Monthly Receipts and Payments reports for November 2018, as presented to the Council, be approved.**

It was proposed by Cllr J Loveridge and seconded by Cllr M Randle and subsequently unanimously **RESOLVED that the Monthly Investment reports for November 2018, as presented to the Council, be approved.**

It was proposed by Cllr C Turley and seconded by Cllr S Parr and subsequently unanimously **RESOLVED that the Monthly Payroll reports for November 2018, as presented to the Council, be approved.**

FC/18/64 ACCIDENT & EMERGENCY DEPT AT THE PRINCESS ROYAL HOSPITAL

The Council considered a request from T&WC Leader, Cllr Shaun Davies, for Grant Aid funding towards the project to address the proposals for the overnight closure of the A&E Dept at PRH. It was explained to the Council that the project was for the refurbishment of three residential properties for use by doctors and nurses of the PR Hospital

Cllr Vaughan-Hodkinson questioned the legalities of any such funding but the Clerk explained that the General Power of Competence allowed Parishes to fund matters benefiting its residents.

Cllr J Loveridge commented that he had grounds to support the project as it would be of benefit to all residents at some time in their futures.

However some councillors expressed a need for further information regarding the level of existing funding, the level of achieved resources for the project, what consultation had been undertaken with existing hospital staff.

There was general support from Members but it was considered that further information would assist in any decision to be made and a forthcoming Policy & Resources Committee may be the route to resolve the matter.

It was proposed by Cllr S Parr and seconded by Cllr R Breeze and **RESOLVED – that the Policy & Resources Committee be given delegated authority to resolve the grant application for the refurbishment project at PRH, following receipt of the further information as indicated above.**

Note : Cllrs C Turley and S Vaughan-Hodkinson abstained from voting on the matter.

FC/18/65 BROOKSIDE BIG LOCAL PROJECT

Members were requested to consider support for the acquisition of a property in Brookside. Cllr S Roberts explained that the project was one of the initiatives of Brookside Big Local to acquire a property to convert to a home for vulnerable adult men. The house would be “rented back” by Better Tomorrow as Big Local was not allowed to own property.

Cllr Roberts explained that the Coordinator of Brookside Big Local, Sam Pitch, was presently completing the necessary paperwork for the organisation to become a CIC (Community Interest Company). The Parish Council would be the LTO (Locally Trusted Organisation).

It was proposed by Cllr S Parr and seconded by Cllr J Loveridge and **RESOLVED – that the project to acquire a property in Brookside for use as a home for vulnerable male adults.**

FC/18/66 INTERNAL AUDIT 2019

Members were requested to appoint the Internal Auditor for 2019. The details of the quotation were contained in a letter from the existing Auditor that was appended to the agenda.

It was proposed by Cllr J Loveridge and seconded by Cllr S Parr and **RESOLVED that SDH Accountancy & Audit Services be employed as Internal Auditor for 2018/19.**

FC/18/67 MINUTES OF COMMITTEES

The meeting received, for information, the minutes of the Community and Environment Committee held on 6th November 2018 and the Policy & Resources Committee held on 23rd October 2018.

FC/18/68 REPLACEMENT DOORS

The Councillors considered a quotation that had been received for the replacement of doors at the Sambrook Centre. It was considered that the financial levels quoted, of some £3490, were rather high for the work and the Clerk was requested to obtain further quotations in order to reduce the potential expenditure for the Parish.

FC/18/69 DATA PROTECTION OFFICER

Members of the Council gave consideration to a report from the Parish Clerk that outlined a potential contract to employ a Data Protection Officer for the provision of Data Protection Services.

The contract would be for three years £267 each year for the first two years and £800 for year 3, giving a total of £1,334.

It was proposed by Cllr S Parr and seconded by Cllr J Loveridge and **RESOLVED that DM Payroll Services be employed to provide Data Protection Services as stated in the report.**

FC/18/53 CORRESPONDENCE

Receipt any correspondence requiring action – the Council had received an invitation for any Councillor to attend the Wellington Town Council Carol Service on 9th December 2018.

FC/18/54 COUNCILLOR'S REPORTS

Receipt of any reports from councillors on current matters in the parish.

Cllr C Turley stated that the Randlay Valley bridleway was now fully accessible to all walkers.

Cllr S Roberts commented upon the success of the Brookside Big Local fireworks event and the Brookside Young Persons Forum.

Cllr Mrs J Loveridge commented upon the success of the Park Lane event on Domestic Abuse.

Cllr J Loveridge explained recent incidents at Brookside Central and a proposal for lighting at the Redgra Area.

Cllr A England explained his various roles including a Members of CAMS (Children Adolescent Mental Health Service)

Cllr R Breeze reminded Members of the issues at Tunnel Cottages

Cllr G Sinclair commented on recent invoices for office stationery and outdoor planting schemes

Meeting finished at 7.36 pm

Chair

Date.....