

## Person Specification Guide

<b>Experience</b>
<ul style="list-style-type: none"><li>• Knowledge of the local community</li><li>• Understanding of local issues</li><li>• Preparing for and taking part in meetings</li><li>• Ability and willingness to take part in training</li></ul>
<b>Communication</b>
<ul style="list-style-type: none"><li>• Good interpersonal skills and able to contribute opinions at meetings whilst willing to see others views and accept majority decisions.</li><li>• To work closely with other councillors and maintain good working relationships with members and staff</li><li>• Ability and willingness to work with the Councils partners</li></ul>
<b>Personal Characteristics</b>
<ul style="list-style-type: none"><li>• Able to work as part of a team</li><li>• Forward thinking</li><li>• Honest and conscientious</li><li>• Able to listen constructively</li><li>• Able to attend meetings in the evening and parish council events at weekends</li></ul>
<p>Successful candidates will be required to sign:</p> <ul style="list-style-type: none"><li>• a declaration of office undertaking to observe the Code of Conduct for Local Councillors</li><li>• the register of interests</li></ul>

## Application for Parish Councillor for Stirchley and Brookside Parish Council

Electoral ward:	
Name	
Address	
Contact Number	
<p>I declare that I am qualified to be elected*, that I have attained the age of 18 years and am a qualifying Commonwealth citizen, a citizen of the Irish Republic or a relevant citizen of the European Union; that I am not subject to any legal incapacity; and that in terms of Section 29 of the Local Government (Scotland) Act 1973:</p>	
<p><i>* you must live within or within three miles of the Parish.</i></p>	
<p>*a. I am registered as a local government elector for the local government area named above as in the register of electors in respect of the following address (<i>give qualifying address in full</i>):</p>	
<p>and my electoral number (<i>see Note 5 below</i>) is:</p>	
and / or	<p>*b. I have during the whole of the 12 months preceding the day of nomination occupied as owner or tenant land or premises at the following address(es) (<i>give description and address(es) of land or premises</i>):</p>
and / or	<p>*c. I have during the 12 months preceding the day of my nomination had my principal or only place of work at the following address(es) (<i>give address(es) of place of work and, where appropriate, name of employer</i>):</p>
and / or	<p>*d. I have during the whole of the 12 months preceding my nomination resided at the following address(es) (<i>give address(es) in full</i>):</p>
<p>I declare that</p> <p>a. I am not disqualified from being nominated as a candidate for election as a local government councillor by reason of any of the disqualifications in Section 31 of the Local Government (Scotland) Act 1973, a copy of which is printed overleaf;</p>	

---

\* Delete where inapplicable

- b. I am not disqualified for election by reason of holding a politically restricted post in terms of Section 1(1) of the Local Government and Housing Act 1989, under a local authority within the meaning of Part 1 of that Act; and
- c. I am not disqualified from being nominated as a candidate for election as a local government councillor by reason of having received a severance payment within the meaning of Section 12 of the Local Governance (Scotland) Act 2004; and
- d. I am not disqualified from being nominated as a candidate for election as a local government councillor by reason of any sanction imposed by the Standards Commission for Scotland in terms of Section 19(1)(d) of the Ethical Standards in Public Life etc. (Scotland) Act 2000

Candidate's signature

Date

Witness: I confirm the above-mentioned candidate signed the declaration in my presence.

Witness's signature:

Witness (name in full):

of (address in full):

Date

Please describe why you would like to become a Parish Council

Please describe any experience you have which you think will benefit the Parish Council

Information about the Parish Council can be found on our website:

[www.stirchleyandbrooksideparishcouncil.gov.uk](http://www.stirchleyandbrooksideparishcouncil.gov.uk)

Return your completed form to

Gillian Bailey  
Parish Clerk  
Stirchley and Brookside Parish Council  
The Sambrook Centre  
Grange Avenue  
Stirchley  
TF3 1FL

01952 567142